# CITY OF LOCKPORT
# 2024/2025 BENEFITS ENROLLMENT FORM

NAME: _____ UNION: DEPARTMENT HEAD

ADDRESS: _____

BIRTHDATE: ____/____/_____ PHONE # ____-____-_____ SS # _____-_____-_____

**INSTRUCTIONS:**

A. Select the coverage that best meets your needs; mark your choice in the box below. Complete the Blue Cross/Blue Shield Enrollment Form.

B. Complete all necessary sections of this form (front and back): Medical Options, Medical Insurance Waiver, Spouse and Dependent Information.

C. Sign and date the Certification and return all forms to the Payroll & Benefits Administrator.

**MEDICAL OPTIONS:**

*Per current union contract in effect for DEPT. HEADS, members may enroll in only the POS 200 class 003 with the 3-tier prescription co-pay. The City will contribute $250 for a Single Plan and $500 for a Family Plan to an employee's HRA account for any employee hired before 1/1/2017. Choose Single or Family and Co-Pay amount to right of plan:

☐ Option 2: POS 200 Class 003/003+ (Choose One)

◯ Single
◯ Family

Office Visit Co-Pay (Choose One)

◯ Class 003 $10 Primary/$10 Specialist
◯ Class 003+ $0 Primary/$20 Specialist
◯ Class 003+ $5 Primary/$15 Specialist

**PRESCRIPTION COPAYS FOR ALL PLANS AS FOLLOWS:**

$7 GENERIC / $15 FORMULARY / $35 OTHER

***MEDICAL INSURANCE WAIVER:*** (If you elect NO MEDICAL COVERAGE, Option 5)

I hereby certify that I elect NO medical coverage under the BENEFITS PLAN and that I have medical coverage through another source.

Insurance Company: _____ Group #: _____

Signature: _____ Date: _____

***SPOUSE & DEPENDENT INFORMATION:***

| Name (First, M.I., Last – if different) | Social Security # | Relationship | Date of Birth |
|---|---|---|---|
| _____ | _____ | _____ | ___/___/_____ |
| _____ | _____ | _____ | ___/___/_____ |
| _____ | _____ | _____ | ___/___/_____ |
| _____ | _____ | _____ | ___/___/_____ |
| _____ | _____ | _____ | ___/___/_____ |
| _____ | _____ | _____ | ___/___/_____ |
| _____ | _____ | _____ | ___/___/_____ |

***CERTIFICATION***

I certify that by signing and submitting this form, I am making a binding election for plan year beginning 11/1/2024 and ending 10/31/2025. I understand that an election change CANNOT be made unless I experience a qualified status change. I also certify that all information shown on this form is true and correct to the best of my knowledge. I am aware that any unused HRA funds will roll over to the next plan year.

Signature: _____ Date: _____